

**STATE OF MINNESOTA
CAMPAIGN FINANCE AND PUBLIC DISCLOSURE BOARD**

CONCILIATION AGREEMENT

In the matter of the Urdahl (Dean) Volunteer Committee (12790);

1. The Urdahl (Dean) Volunteer Committee is the principal campaign committee of Representative Dean Urdahl. The aggregate special source contribution limit, which includes contributions from lobbyists, political committees and funds, and associations not registered with the Board, was \$13,100 for state representative candidates during the 2017-2018 election cycle. The committee's 2017 and 2018 year-end reports of receipts and expenditures disclosed a combined total of \$13,600 in special source contributions. A \$500 special source contribution that caused the committee to exceed the limit was not returned within 90 days and is therefore deemed accepted under Minnesota Statutes section 10A.15, subdivision 3.
2. The committee's treasurer, Karen Urdahl, stated that \$500 has been returned by the committee to a special source contributor.
3. Mrs. Urdahl explained that she tracked the committee's special source contributions using a hand-written document and she mistakenly failed to record a \$500 special source contribution received by the committee on that document. The contribution, which was received in July 2018, was not entered into the Board's Campaign Finance Reporter software until 2019, which prevented a compliance warning from being displayed in a timely manner that would have alerted the committee that it had exceeded the aggregate special source limit.
4. The parties agree that the committee accepted excessive contributions from special sources in violation of Minnesota Statutes section 10A.27, subdivision 11, during the 2017-2018 election cycle. This is the committee's first violation of the special source limit.
5. To avoid a similar violation in the future, the committee agrees to:
 - a. Ensure that the committee's treasurer reviews and enters contributions into the Campaign Finance Reporter software within 60 days of receipt; and
 - b. Run a batch compliance report after each time contributions are entered and take steps to remedy any violations the software identifies so that problems may be resolved within the 90 days provided by statute for the return of a contribution before it is deemed accepted.
6. The committee agrees to the imposition of a civil penalty of \$500, the amount of the violation, for accepting contributions in excess of the limit imposed by Minnesota Statutes section 10A.27,

subdivision 11. Of this amount, \$125 is due within 30 days of the date the agreement is signed by both parties. The remaining \$375 of the penalty is, by the terms of this agreement, stayed until January 1, 2021. If the committee violates Minnesota Statutes section 10A.27, subdivision 11, before January 1, 2021, the outstanding civil penalty is due immediately. If the committee does not violate Minnesota Statutes section 10A.27, subdivision 11, before January 1, 2021, the outstanding civil penalty is waived.

7. The committee also agrees to provide to the Board, within 90 days of the date the agreement is signed by both parties, a copy of the deposited check or other documentation showing that \$500 was received by the special source contributor to which it was returned.

8. If the committee does not comply with the provisions of this agreement, this matter may be reopened by the Board and the Board may take such actions as it deems appropriate.

/s/ Dean Urdahl
Representative Dean Urdahl
Urdahl (Dean) Volunteer Committee

Dated: August 24, 2019

/s/ Margaret Leppik
Margaret Leppik, Chair
Campaign Finance and Public Disclosure Board

Dated: August 14, 2019